



**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84, Wis. Stats., notice is hereby given to  
the public that the following meetings will be held**

**THE WEEK OF  
OCTOBER 19 – 23, 2020**

**MONDAY, OCTOBER 19, 2020**

**(No Meetings)**

**TUESDAY, OCTOBER 20, 2020**

- |          |   |   |
|----------|---|---|
| *3:30 pm | Children With Disabilities Education Board – <i>In Person Meeting</i>         | Syble Hopp School<br>755 Scheuring Road |
| *4:30 pm | Veterans Recognition Subcommittee – <i>Virtual Meeting</i>                    | See Agenda<br>For Access Information    |
| *5:30 pm | Human Services Committee – <b>Budget and Regular</b> – <i>Virtual Meeting</i> | See Agenda<br>For Access Information    |

**WEDNESDAY, OCTOBER 21, 2020**

- |          |  |                                      |
|----------|--|--------------------------------------|
| *5:30 pm | Executive Committee – <b>Budget and Regular</b> – <i>Virtual Meeting</i> | See Agenda<br>For Access Information |
|----------|--|--------------------------------------|

**THURSDAY, OCTOBER 22, 2020**

- |          |  |                                      |
|----------|--|--------------------------------------|
| *8:30 am | Aging & Disability Resource Center Board of Directors – <i>Virtual Meeting</i> | See Agenda<br>For Access Information |
|----------|--|--------------------------------------|

**FRIDAY, OCTOBER 23, 2020**

**(No Meetings)**

**BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD**  
**Tuesday, October 20, 2020 @ 3:30 pm**  
**Syble Hopp School (In-Person Meeting)**

1. Action Item: Call to Order
2. Open Forum
3. Action Item: Approval of the September 15 and September 30, 2020 BCCDEB Minutes.  
RECOMMENDED MOTION: That the minutes for the September 15, 2020 and September 30, 2020 Board Meetings be approved.
4. Action Item: Approval of Agenda  
RECOMMENDED MOTION: That the agenda for today's meeting be approved.
5. Action Item: Donations  
RECOMMENDED MOTION: That this month's donations be approved.
6. Action Item: Payment of Bills  
RECOMMENDED MOTION: That the payment of the bills be approved.
7. Action Item: Financial Report  
RECOMMENDED MOTION: That the financial report be accepted.
8. Action Item: 2020-2021 School Year Compensation  
RECOMMENDED MOTION: That the Board approve a 2% compensation increase for teachers, therapists, instructional aides, support staff and administration.
9. Action Item: Purchase of Technology  
RECOMMENDED MOTION: That the Board approve the use of fund balance for the purchase of laptops for the aides in the amount of \$63,624 if needed.
10. Action Item: Transition from Remote to In-Person Learning  
RECOMMENDED MOTION: That the Board approve the recommended Phases of Instruction and Support Services Model that will be used to deliver instruction, therapy and support services to Syble Hopp students during the pandemic.
11. Action Item: Recommended Timeline for Transition  
RECOMMENDED MOTION: That the Board approve the currently recommended timeline and transition periods for implementing the Phases of Instruction and Support Services Model.
12. Discussion Item: Administrator's Report
13. Discussion Item: Parent Organization Report
14. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
15. Action Item: Adjournment  
RECOMMENDED MOTION: That the October 20, 2020 Brown County Children with Disabilities Education Board meeting be adjourned.

**\*This meeting is in person and will include the practice of social distancing. Face masks are required upon entry and must continue to worn throughout Syble Hopp School and during the meeting.**

**\*Any person wishing to attend who, because of disability requires special accommodation, should contact Syble Hopp School at 336-5754 by 3:00 p.m. on Monday, October 19, 2020 so arrangements can be made.**

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221

### VETERANS RECOGNITION SUBCOMMITTEE

Joe Aulik, Chair  
Ed Koslowski, Vice Chair  
Joan Brusky, Ken Corry,  
Louise Dahlke, Jim Haskins,  
Kerry Metoxen, Duane Pierce,  
Jerry Polus

### VETERANS' RECOGNITION SUBCOMMITTEE

#### VIRTUAL MEETING

Tuesday, October 20, 2020

4:30 pm

**SEE BELOW FOR INSTRUCTIONS TO VIRTUALLY  
ATTEND THIS VIRTUAL PUBLIC MEETING**

Pursuant to Sections 19.85 and 59.094, Wis. Stats, notice is hereby given to the public that a VIRTUAL MEETING of the VETERANS' RECOGNITION SUBCOMMITTEE will be held on TUESDAY, OCTOBER 20, 2020 at 4:30 p.m.

The Public may Access this Virtual Veterans' Recognition Subcommittee Meeting by:

- 1) Calling 1-415-655-0003; Entering the following Event Number: 171 967 0315; and Pressing #. Then, when asked for Attendee ID, Pressing # Again (for Audio Only Access); or
- 2) Browsing to this Web Address on a computer or smartphone: [www.browncountywi.gov/VetPublic](http://www.browncountywi.gov/VetPublic); and Entering the following Event Number: 171 967 0315 (for Audio and Video Access). The Event Password should be filled in, but if needed, then Enter 10202020.

### **NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEMS LISTED ON THE AGENDA**

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve/Modify Minutes of September 15, 2020.
4. Invocation.
5. Update re: Honor Rewards Program.
6. Discussion regarding Veteran Appreciation Day at the Fair.
7. Discussion regarding Veterans Day 2020.
8. Report from CVSO Joe Aulik.
9. Report from Committee Members Present (Brusky, Corry, Dahlke, Haskins, Koslowski, Metoxen, Pierce, Polus).
10. Such Other Matters as Authorized by Law.

**11. Adjourn.**

**Joe Aulik, Chair**

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

# BOARD OF SUPERVISORS

*Brown County*



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PHONE (920) 448-4015 FAX (920) 448-6221

## HUMAN SERVICES COMMITTEE

Joan Brusky, Chair; Megan Borchardt, Vice-Chair  
Pat Evans, Emily Jacobson, Tom Sieber

### HUMAN SERVICES COMMITTEE VIRTUAL MEETING

#### BUDGET AND REGULAR

**TUESDAY, OCTOBER 20, 2020**

**5:30 PM**

**SEE BELOW FOR INSTRUCTIONS TO VIRTUALLY ATTEND  
AND/OR TO PUBLICLY COMMENT  
AT THIS VIRTUAL PUBLIC MEETING**

**\*\* PLEASE NOTE DATE AND TIME \*\* PLEASE BRING BUDGET BOOK \*\***

Pursuant to Sections 19.85 and 59.094, Wis. Stats, notice is hereby given to the public that a VIRTUAL MEETING of the BROWN COUNTY HUMAN SERVICES COMMITTEE will be held on OCTOBER 20, 2020 at 5:30 p.m.

#### The Public may Access this Virtual Human Services Meeting by:

- 1) **Calling 1-415-655-0003**; Entering the following Event Number: 171 234 4662; and Pressing #. Then, when asked for Attendee ID, Pressing # Again (to listen to meeting); or
- 2) **Browsing** to this Web Address on a computer or smartphone: [www.browncountywi.gov/HSPublic](http://www.browncountywi.gov/HSPublic); and Entering the following Event Number: 171 234 4662 (to watch and listen to meeting). The Event Password should be filled in, but if needed, then Enter 10202020; or

#### The Public may provide Public Comments by:

- 1) **E-mailing** their Public Comments to the following email address: [BC\\_County\\_Board@browncountywi.gov](mailto:BC_County_Board@browncountywi.gov). **All Public Comments must include the following:** a) Full Name of Commenter; b) City, Village, Town or other Locality, and State, that the Commenter Resides in; c) What Issue the Commenter desires to Comment on; and d) Whether the Commenter is or is not a Lobbyist Registered with the State of Wisconsin, or Registered with any Municipality within Brown County, and if so the name of the Entity or Organization that the Commenter is Lobbying on behalf of.
- 2) **Mailing** their Public Comments, which must comply with the above four a) to d) requirements, to the following address: **Brown County Board Office, P.O. Box 23600, Green Bay, WI 54305-3600**. Compliant Public Comments received by e-mail or mail on or before midnight the day prior to the Virtual Meeting will be electronically forwarded to Board Supervisors on the morning of the Virtual Meeting; or
- 3) **Virtually Attending** the meeting as stated above (using the [www.browncountywi.gov/HSPublic](http://www.browncountywi.gov/HSPublic) Web Address), and virtually 'raising their hand' so that the Chair may unmute them for public comment, which will be limited to three minutes per individual, and which must comply with the above four a) to d) requirements."

#### County Board Supervisors may attend this Virtual Human Services meeting by:

- 1) Utilizing WebEx via their County Issued Laptop and County Issued Headset, as instructed at Virtual Training Sessions (this provides two-way Audio and Video Access). **PLEASE LOG-IN 15 MINUTES EARLY!**

**NOTE:** County Board Supervisors may Virtually Attend this meeting in any location they desire that has sufficient internet access.

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION  
ON ANY ITEM LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda, with the right to deviate and take department reports following budget agenda items.
- III. Approve/Modify Minutes of August 26, 2020.

#### **Comments from the Public on Budgetary Items**

#### **Comments from the Public on Non-Budgetary Items**

#### **\*\*BUDGET REVIEW\*\***

#### **REVIEW OF 2021 DEPARTMENT BUDGETS**

1. **SYBLE HOPP SCHOOL/CHILDREN WITH DISABILITIES EDUCATION BOARD** - Review of 2021 Department Budget.
2. **AGING AND DISABILITY RESOURCE CENTER** - Review of 2021 Department Budget.
3. **VETERANS' SERVICES** - Review of 2021 Department Budget.
4. **HEALTH & HUMAN SERVICES** - Review of 2021 Department Budget.
  - a. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization - 20-078R.
  - b. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – 20-079R.
  - c. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – 20-080R.
  - d. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – 20-081R.
  - e. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – 20-084R.
  - f. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization - 20-085R.

#### **\*NON-BUDGET ITEMS\***

1. **Review Minutes of:**
  - a) Aging & Disability Resource Center Board of Director's Meeting (July 9 and August 27, 2020).
  - b) Board of Health (July 14 and August 11, 2020).
  - c) Children with Disabilities Education Board (June 16, July 14, August 18, and October 15, 2020).
  - d) Human Services Board (August 13, 2020).
  - e) Veterans' Recognition Subcommittee (September 15, 2020).

#### **Communications**

2. Communication from Supervisor Lefebvre re: I am asking the Human Service/County Board adopt the following NACO resolution the Executive Committee passed, urging the Federal Government to - Declare Racism a National Public Health Crisis -
  - 1- Assert that racism is a public health crisis affecting our entire country.
  - 2- Leverage a racial equity lens in evaluating federal policy.
  - 3- Develop relevant policies aimed at improving health and economic opportunity in communities of color and;
  - 4- Support local, state and federal initiatives that advance social justice. *Motion at August Meeting: To hold until September meeting.*

#### **Wind Turbine Update**

3. Receive new information – Standing Item.

#### **Resolutions & Ordinances**

4. Resolution Extending the Declaration of Emergency from 11-05-2020 to December 2020 and Limiting Authority. *Action at September County Board: Referred to Health and Human Services Director Pritzl and Health and Human Services Committee.*

**Syble Hopp**

5. Director's Report.
  - a) COVID-19 Update.

**Aging & Disability Resource Center**

6. Director's Report.
  - a) COVID-19 Update.

**Veterans**

7. Director's Report.
  - a) COVID-19 Update.

**Health & Human Services Department**

8. Executive Director's Report.
  - a) COVID-19 Update.
9. Budget Adjustment Request (20-076): Any increase in expenses with an offsetting increase in revenue.
10. Financial Report for Community Treatment Center and Community Services - September and October 2020.
11. Statistical Reports.
  - a) Monthly CTC Data.
    - i. Bay Haven Crisis Diversion – August and September 2020.
    - ii. Nicolet Psychiatric Center – August and September 2020.
    - iii. Bayshore Village (Nursing Home) – August and September 2020.
    - iv. CTC Double Shifts Worked - July, August and September 2020.
  - b) Child Protective Services – Child Abuse/Neglect Report – August and September 2020.
  - c) Monthly Contract Update – September and October 2020.
12. Request for New Non-Contracted and Contracted Providers – September and October 2020.

**Other**

13. Audit of bills.
14. Such other Matters as Authorized by Law.
15. Adjourn.

Joan Brusky, Chair

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Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.



# BOARD OF SUPERVISORS

## Brown County



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PHONE (920) 448-4015 FAX (920) 448-6221  
E-mail: BC\_County\_Board@browncountywi.gov

### EXECUTIVE COMMITTEE

Tom Sieber, Chairman  
Patrick Buckley, Vice-Chairman  
Joan Brusky, Keith Deneys, Dave Landwehr,  
John Van Dyck, Richard Schadewald

### EXECUTIVE COMMITTEE VIRTUAL MEETING

#### BUDGET AND REGULAR

WEDNESDAY, OCTOBER 21, 2020

5:30 p.m.

SEE BELOW FOR INSTRUCTIONS TO VIRTUALLY ATTEND  
AND/OR TO PUBLICLY COMMENT  
AT THIS VIRTUAL MEETING

**\*\* PLEASE NOTE DATE AND TIME \*\* PLEASE BRING BUDGET BOOK \*\***

Pursuant to Sections 19.85 and 59.094, Wis. Stats, notice is hereby given to the public that a VIRTUAL MEETING of the BROWN COUNTY EXECUTIVE COMMITTEE will be held on OCTOBER 21, 2020 at 5:30 p.m.

#### The Public may Access this Virtual Executive Committee Meeting by:

- 1) **Calling 1-415-655-0003**; Entering the following Event Number: 171 374 8149; and Pressing #. Then, when asked for Attendee ID, Pressing # Again (to listen to meeting); or
- 2) **Browsing** to this Web Address on a computer or smartphone: [www.browncountywi.gov/ExecPublic](http://www.browncountywi.gov/ExecPublic) and entering the following Event Number: 171 374 8149 (to watch and listen to meeting). The Event Password should be filled in, but if needed, then Enter 10212020; or

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- 2) **Mailing** their Public Comments, which must comply with the above four a) to d) requirements, to the following address: **Brown County Board Office, P.O. Box 23600, Green Bay, WI 54305-3600**. Compliant Public Comments received by e-mail or mail on or before midnight the day prior to the Virtual Meeting will be electronically forwarded to Board Supervisors on the morning of the Virtual Meeting; or
- 3) **Virtually Attending** the meeting as stated above (using the [www.browncountywi.gov/ExecPublic](http://www.browncountywi.gov/ExecPublic) Web Address), and virtually '**raising their hand**' so that the Chair may unmute them for public comment, which will be limited to three minutes per individual, **and which must comply with the above four a) to d) requirements."**

#### County Board Supervisors may attend this Virtual Executive Committee meeting by:

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**NOTE:** County Board Supervisors may Virtually Attend this meeting in any location they desire that has sufficient internet access.



**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION  
ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/modify Agenda.
- III. Approve/modify Minutes of September 9, 2020.

**\*\*BUDGET REVIEW\*\***

**Comments from the Public – Budgetary Items**

**Comments from the Public – Non-Budgetary Items**

**Non-divisional Budgets**

1. Board of Supervisors - Review of 2021 Department Budget.
2. Executive – Review of 2021 Department Budget.

**\*\*NON-BUDGET REVIEW\*\***

3. **Review Minutes of:**
  - a) Benefits Advisory Committee of August 27 and September 23, 2020.
  - b) Supervised Release Committee of September 3, September 11 and September 18, 2020.

**Communications**

4. Communication from Supervisor Deneys re: Amend Chapter 2 of the Brown County Ordinances to require that if a Chair of the County Board or Committee elects to have a meeting and allows for public comments via US postal service mail or email for said meeting, that said public comments received through these methods shall be read into the record by the Chair during the public comments section of the meeting. *Action at September Executive Committee: To hold until the subsequent Executive Committee meeting.*

**Internal Auditor**

5. Presentation of the 2019 Comprehensive Annual Financial Report (CAFR) by David Maccoux, CliftonLarsonAllen: *Note: Report distributed electronically.*

**Other**

6. Audit of the bills.
7. Such other matters as authorized by law.
8. Adjourn.

Tom Sieber, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
BOARD OF DIRECTOR'S MEETING  
300 S. Adams St. Green Bay, WI 54301  
Thursday, October 22, 2020 8:30 a.m.**

**PUBLIC NOTICE OF MEETING**

**Virtual Meeting Instructions**

Pursuant to Section 19.85 and 59.094, Wis. Stats., Notice is hereby given to the Public that a Special Virtual Meeting of the ADRC Board of Directors will be held on Thursday, October 22<sup>nd</sup>, 2020 at 8:30 a.m.

The Public may access this Special Virtual Meeting by:

1) Calling 1 (415) 655-0003; Entering the following Meeting Number: 171 681 0052; and Pressing #. Then, when asked for Attendee ID, Pressing # again. (this provides Audio Access)

ADRC Board members may attend this Special Virtual Meeting by:

1) Utilizing WebEx via PC or Mac, as instructed. (this provides two-way Audio and Video Access)

**AGENDA**

Time	Agenda Item	Handout	Action Required
8:30	1. Pledge of Allegiance		
8:32	2. Introductions-Robin VanRemortel Introduction		
8:35	3. Adoption of Agenda	Yes	
8:37	4. Approval of the minutes of regular meeting of September 24, 2020	Yes	Yes
8:40	5. Comments from the public <ul style="list-style-type: none"> <li>• Must be limited to items not on the agenda</li> <li>• State name and address for the record</li> <li>• Comments will be limited to five minutes</li> <li>• The Board's role is to listen and not discuss comments or take action on those comments at this meeting</li> </ul>		
8:42	6. Finance Report <ul style="list-style-type: none"> <li>a. Review of September 2020 Finance Report receive &amp; place on file.</li> <li>b. Review of Donor Directed Donations</li> </ul>	Yes Yes	Yes
9:00	7. Directors Report <ul style="list-style-type: none"> <li>a. Phase in Plan review</li> <li>b. Human Service Committee Budget Review</li> <li>c. Director Evaluation Process</li> <li>d. Equity Training Series</li> <li>e. Resolution on ADRC Reinvestment</li> </ul>	Yes Yes	Yes Yes
9:30	8. Staff Report: Mary Schlautman Information & Assistance Coordinator	Yes	
10:20	9. Announcements		
10:25	10. Next Meeting – December 17 <sup>th</sup> 8:30		

10:30	11. Adjourn		Yes
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Randy Johnson, Chairperson  
Aging & Disability Resource Center of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: *All people are valued, celebrated, and connected to a life of possibilities*



# OCTOBER 2020



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6 Public Safety 6:00 pm Virtual Meeting (Budget & Reg)	7 Ed & Rec 5:30 pm @ Library (Budget & Reg)	8	9	10
11	12	13 CICB 12:00 pm Land Con 5:30 pm PD&T 5:45 pm @ Duck Creek (Budget & Reg)	14	15 Admin 5:30 pm @ Library (Budget & Reg)	16	17
18	19	20 Vets 4:30pm Human Services 5:30 pm (Virtual) (Budget and Reg)	21 Executive Cmte 5:30 pm Virtual (Budget & Reg) (NO COUNTY BOARD MEETING THIS DAY)	22	23	24
25	26		28 COUNTY BOARD BUDGET MTG 9:30 AM @ Resch Center	29	30	31 Happy Halloween 

## BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Center Board Meeting (August 27, 2020)
- Harbor Commission (August 17, 2020)
- Neville Public Museum Governing Board (October 12, 2020)

**To obtain a copy of Committee minutes:**

[https://www.browncountywi.gov/government/minutes\\_and\\_agendas/](https://www.browncountywi.gov/government/minutes_and_agendas/)

OR

Contact the Brown County Clerk's Department

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING**

**August 27, 2020**

**PRESENT:** Bev Bartlett, Megan Borchardt, Dennis Rader, Randy Johnson, Eileen Littig, Robert Johnson, Mary Johnson, Mary Derginer, Amy Payne, Pat Lassila, Tom Diedrick

**EXCUSED:** Debi Lundberg

**ABSENT:** Sam Warpinski

**ALSO PRESENT:** Laurie Ropson, Devon Christianson, Christel Giesen, Debra Bowers, Kristin Willems, Barb Michaels, Wendy Mallo, Mary Schlautman, Tina Brunner

The meeting was called to order by Chairperson Johnson at 8:30 a.m.

**PLEDGE OF ALLEGIANCE:**

**INTRODUCTIONS:**

**ADOPTIONS OF AGENDA:**

**APPROVAL OF MINUTES OF REGULAR MEETING OF July 9, 2020:**

Ms. Littig/Ms. Payne moved to approve the minutes for the July 9, 2020 Meeting. **MOTION CARRIED with no negative vote.**

**COMMENTS FROM THE PUBLIC:**

**FINANCE REPORT:**

**A. REVIEW AND APPROVAL OF JULY 2020 FINANCE REPORT:**

Ms. Bowers referred to the July 2020 Financial Highlights and ADRC Summary Report to demonstrate the preliminary expenses and revenues for July.

Mr. Rader/Mr. Diedrick moved to receive the July 2020 finance report and place on file. **MOTION CARRIED with no negative vote.**

**B. REVIEW OF RESTRICTED DONATIONS:**

Ms. Bowers reviewed the report of July 2020 Restricted Donations.

**REVIEW 2019 AUDIT – WENDY MALLO, CPA MANAGER WITH CLIFTON, LARSON, ALLEN:**

Ms. Mallo auditor at Clifton Larson Allen referred to the 2019 Audit report and reviewed the highlights from the ADRC 2019 annual audit. Ms. Mallo reported there were no deficiencies or efficiencies to report and no recommendations to the ADRC. Ms. Mallo commended Ms. Bowers and the accounting team for an exceptionally clean audit.

Mr. Diedrick/Ms. Littig moved to receive the 2019 Annual ADRC Audit report and place on file. **MOTION CARRIED with no negative vote.**

**STAFF REPORT: BARB MICHAELS PREVENTION COORDINATOR:**

Ms. Michaels shared successful programs including Yoga and Mind Over Matter classes. Ms. Michaels discussed how the prevention unit is adapting from in person classes to virtual/recorded video programming. Ms. Michaels shared challenges including technology and equipment issues and then shared examples of customer's letters of appreciation.

**DIRECTORS REPORT:**

**A. FINAL ANNUAL REPORT:**

Ms. Christianson reviewed the 2019 ADRC Agency Annual Report. This issue was organized by using the updated ADRC Mission/Vision/Values.

**B. REPORT OF COUNTY EXECUTIVE MEETING:**

Chairperson Johnson summarized the meeting with the County Executive's office regarding the 2021 budget. Mr. Johnson said the County Executive endorsed the 2021 proposed budget. The last step in the process is for the County Executive to vote on the 2021 budget in November 2020.

**C. RACISM AS A PUBLIC HEALTH CRISIS:**

Ms. Christianson said she spoke at the Green Bay Human Services Committee to give testimony that racism is a public health crisis. Additional conversation ensued. Ms. Christianson asked that the ADRC Board approve signing the declaration that racism is a public health crisis.

Supervisor Borchardt/Ms. Littig moved to approved ADRC signage of the declaration that racism is a public health crisis.

**MOTION CARRIED with no negative vote.**

**D. PHASE-IN PLAN- INFORMATION TO CONSIDER:**

Ms. Christianson shared the latest information/data regarding the Covid 19 pandemic from the most recent Brown County Incident Command Briefing. Ms. Christianson shared that they are finding that people are suffering from "Covid Fatigue".

Supervisor Borchardt/Mr. Diedrick moved to approve remaining at step 1.5 of the ADRC Phase-In Plan.

**MOTION CARRIED with no negative vote**

**ANNOUNCEMENTS:**

Supervisor Borchardt shared that Public Health was working on a masking campaign. Ms. Ropson shared that the ADRC was also working on a campaign to support the County's efforts.

**NEXT MEETING – September 24, 2020 at 8:30 AM.**

**ADJOURN:**

Supervisor Borchardt/Mr. Robert Johnson moved to adjourn the meeting. **MOTION CARRIED with no negative vote.**

The meeting adjourned at 10:33 a.m.

Respectfully Submitted,  
Kristin Willems,  
Administrative Services Coordinator



PORT & RESOURCE RECOVERY DEPARTMENT

*Brown County*

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

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## MINUTES OF THE BROWN COUNTY HARBOR COMMISSION

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A meeting was held on **Monday, August 17th, 2020**  
at the Port Offices, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was officially called to order by President Tom Klimek at 10:30 am.

2) Roll Call:

Present:

President Tom Klimek  
Commissioner Barb LaMue  
Commissioner Tim Feldhausen  
Commissioner Ron Antonneau  
Commissioner Mike Vizer  
Commissioner Hank Wallace

Excused:

Vice President Bryan Hyska  
Commissioner Wes Kornowske  
Commissioner Pete Diemer

Also Present:

Dean Haen, Brown County P&RR  
Samantha Cooper, Brown County P&RR  
Mark Walter, Brown County P&RR  
Chad Doverspike, Brown County P&RR  
Dustin Delsman, Plumbers & Steamfitters Local 400  
Chester McDonald, McDonald Companies  
Holly Bellmund, GLC Minerals

3) Approval/Modification – Meeting Agenda

**A motion to approve the Agenda was made by Ron Antonneau and seconded by Mike Vizer. Unanimously approved.**

4) Approval/Modification – Minutes of February 10th, 2020 Meeting

**A motion to approve the minutes of the February 10th, 2020 meeting was made by Ron Antonneau and seconded by Tim Feldhausen. Unanimously approved.**

5) Announcements/Communications

Director Dean Haen announced the new commissioner, Barb LaMue. Mr. Haen also asked the Harbor Commission how often they would like to meet going forward.

Ron Antonneau suggested that meeting in-person every other month until 2021 would work well to take action on any items that needed it. Commissioner Tim Feldhausen expressed his agreement with the suggestion. Mark Walter stated that the Brown County Port & Resource Recovery Department does not have the ability to hold a meeting that is split between in-person and digital attendees; meetings would need to be all digital, or require all commissioners to attend in-person

6) 2021 Budget

Mr. Haen explained that all of the staff's salaries and fringe benefits for both Port and Resource Recovery are being assigned by their percentage of work forecasted in each cost center rather than 100% showing up in Port & Resource Recovery general organization set and then intrafund transferred to the appropriate cost center.

Mr. Antonneau asked whether with the new South Landfill being built, if Mr. Haen was spending more time working in the Resource Recovery side of the department compared to the Port to which Mr. Haen answered "yes." Mr. Antonneau then expressed concern that the percentages should be changed to reflect Mr. Haen's true amount of work. Mr. Haen explained that these percentages are already set with finance but can be reevaluated after the first quarter of 2021. Annually the percentages will be review and adjusted as part of the annual budget for all staff

**A motion to approve the 2021 Budget with mid-year adjustment as needed was made by Barb LaMue and seconded by Hank Wallace. Unanimously approved.**

7) 2019 Staff Report on Gypsum

Mr. Walter described gypsum to the Harbor Commission by first stating its uses in agriculture, wallboard, mixed with cement and construction among other things. He stated that there has been an increase in demand of natural gypsum in response to the shifting away from coal fired power plants which create a byproduct that is used to make artificial gypsum. Gypsum naturally occurs within the Great Lakes area.

A large amount of gypsum does not currently move through the Port; however, it is a potential area of growth.

**A motion to approve the 2019 Staff Report on Gypsum and to send the report to all Port of Green Bay terminal operators was made by Ron Antonneau and seconded by Tim Feldhausen. Unanimously approved.**

8) CLOSED SESSION (Real Property)

*Pursuant to Wis. Stat. § 19.85(1)(e), any meeting of a governmental body may be convened in closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting of*

*other specified public business, whenever competitive or bargaining reasons require closed session.*

**A motion to go into closed session was made by Ron Antonneau and seconded by Barb LaMue.** A roll call vote followed with the following Commissioners voting “aye”: Tom Klimek, Barb LaMue, Tim Feldhausen, Hank Wallace, Mike Vizer and Ron Antonneau. There were no “nay” votes; the motion was passed. The purpose of the closed session was for deliberation and possible negotiations/action relating to real property.

**A motion was made by Ron Antonneau and seconded by Hank Wallace to return to open session.** A roll call vote followed with the following Commissioners voting “aye”: Tom Klimek, Barb LaMue, Tim Feldhausen, Hank Wallace, Mike Vizer and Ron Antonneau. There were no “nay” votes; the motion was passed. **No action was taken.** The Harbor Commission continued with agenda items in open session.

9) 2021 Cruise Ship Visits

Mr. Haen announced that there were previous plans to have 17 cruise ship visits during 2020 with Viking Cruise Lines; however, due to COVID-19 those visits have all been cancelled and rescheduled for 2021. The County is working with the City to reapprove the Port Security Plan for the dock wall at Leicht Park.

10) Cat Island and Renard Island

Mr. Haen mentioned that both Cat Island and Renard Island sustained damages this past spring due to high water. The Corp of Engineers is responsible for fixing the damages at Cat Island. 2021 Dredging will be starting soon and dredge material will be moved to one of the cells at Cat Island.

Renard Island sustained minor damage on its gravel surfaced causeway; however, the causeway is still passable. The riprap protection of the island was undamaged.

11) Bay Port Plan of Operation Modification

Mr. Haen stated that progress on the plan of operation these past few months has been slow due to COVID-19 but the Port hopes to have a new plan of operation in place by the end of this year.

12) Beneficial Reuse Project

Mr. Haen mentioned that the Port has created a working group of state agencies and other professional individuals who are interested in the project. A legislative effort or an Executive Order from the governor seems to be the most likely path to drive state agency change in order to get dredged material classified as soil and in the case of the Port of Green Bay as topsoil.

A composting pilot project is also in the works. Woodchips from the city will be mixed with dredged material to be composted. This will allow the Port to be able to determine the physical characteristics of the dredge material after composting.

13) Graymont Dock Wall Lease

Mr. Haen explained that the 25 year lease term for the dock wall is coming up and the dock wall is being released back to Graymont.

**A motion to approve the Graymont Dock Wall Lease Termination was made by Ron Antonneau and seconded by Barb LaMue. Unanimously approved.**

14) Port Annual Report

Mr. Haen explained that the 2019 Port Annual Report recaps last year's financial standing, accomplishments and goals for 2020.

**A motion to approve the 2019 Port Annual Report was made by Hank Wallace and seconded by Tim Feldhausen. Unanimously approved.**

15) FRIP Grant and RFO

Mr. Haen stated that the Port has a group of partners that have put together the grant application and RFP in hopes to find someone interested in conducting the intermodal movement study. The study should be completed by November 2021.

16) Tonnage Report

Mr. Haen stated that the Port's current tonnage is down slightly, possible due to COVID-19. Compared to other ports who are experiencing significant impacts due to COVID-19, the Port is still on track for a good, strong year. Tonnage this year is expected to surpass two million tons.

17) Acknowledgement of Bills

**A motion to acknowledge the payment of bills was made by Hank Wallace and seconded by Tim Feldhausen. Unanimously approved.**

18) Director's Reports (April, May, June and July)

President Tom Klimek mentioned that the monthly digital updates that the Harbor Commission has been receiving from the Port have been very helpful with staying up-to-date.

Mr. Haen explained that a few of the Port's employees have been splitting their time between working from home and at the office as a COVID-19 safety measure. Associates who are working in close quarters are also practicing safety measures.

Mr. Antonneau inquired about the current water levels of the Port. To which Mr. Haen replied that current water levels are expected to continue to rise until September of this year. It is expected to take a few years for water levels to return to normal, based on average precipitation.

- 19) Such Other Matters as Authorized by Law  
No other matters.

- 20) Adjourn

**A motion to adjourn the Harbor Commission meeting at 12:10 pm was made by Mike Vizer and seconded by Ron Antonneau. Unanimously approved.**

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Tom Klimek, President  
Harbor Commission

Dean R. Haen, Director  
Port & Resource Recovery Department



## **PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD**

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, October 12, 2020 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

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**PRESENT:** Kevin Kuehn and Tom Sieber

**ALSO PRESENT:** Kevin Cullen and Beth Kowalski Lemke

**EXCUSED:** Sandy Juno, Kasha Huntowski, Cassandra Erickson, Tom Friberg, Kramer Rock & Alex Renard

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### **CALL MEETING TO ORDER**

1. Chair Kuehn called the meeting to order at 4:35PM.

2. **APPROVE/MODIFY AGENDA**

There was not a quorum, so the meeting was informational.

3. **Museum Director Report.** Museum Director Lemke shared that the department's budget advanced at the committee level. She shared September's daily attendance which was satisfactory given the current circumstances.

She reminded the Board that the 75<sup>th</sup> "Art Annual" exhibit would be open early and that everything was on track for "Holiday Memories of Downtown Green Bay." Museum staff are planning a virtual awards ceremony to honor the fifty local artists juried into the show on Thursday, October 29, 2020.

The Neville Public Museum Foundation is planning a member's day reception for "Holiday Memories" on Tuesday, November 24, 2020.

Last, she informed the Board that the new Neville Public Museum website is set to launch the week of October 19, 2020.

4. **Such other matters as authorized by law:**

Director Lemke updated the Board that she was working on staff annual reviews and incorporating a hybrid staffing schedule to accommodate a blend of working from home and in office work. Discussion ensued, no action taken.

The next scheduled meeting of the Neville Public Museum Governing Board will be November 9, 2020. **2020 meeting dates are as follows:** and December 14, 2020. Discussion ensued, no action taken.

5. **Adjournment.** Chair Kuehn, called the meeting to an end at 5:00 PM.